



RENTAL BOND NUMBER

Grid for Rental Bond Number

PLEASE USE BLACK INK WHEN COMPLETING FORM

1 TENANCY DETAILS

Address of rented premises

Form fields for tenancy address and postcode

2 TENANT/S

Table with columns: First Name, Family Name, Phone No. and rows 1-4

3 NEW OWNER

Self Managing the rented premises. Yes / No (please circle)

Landlord Code field

Name

Address

Postcode

Phone

Work and Home phone number fields

Signature

/ /

4 MANAGING AGENT

Agency will be managing the rented premises. Yes / No (please circle)

Agent's ID No. field

Name

Address

Postcode

Phone

Work and Home phone number fields

Signature

/ /

5 APPROVAL

This section must be completed by the previous managing agent or owner registered with our office.

Name of agency or owner

Signature

/ /

OFFICE USE ONLY

Approved by



RENTAL BONDS

HOURS: 8.30am - 5.00pm Monday to Friday
TELEPHONE: **Rental Bond Information:**
133 220
Aboriginal Tenancy Information:
1800 500 330
TTY: 1300 723 404
EMAIL: bondclaims@finance.nsw.gov.au
WEBSITE: www.fairtrading.nsw.gov.au

1 & 2. Tenancy Details and Tenant/s:

These sections should be completed for confirmation of the rental bond details.

The Rental Bond Number **MUST** be shown on this form. Failure to show this number may result in unnecessary delay in the processing of Change of Managing Agent/Owner details.

3 & 4. New Owner and New Managing Agent:

Full details should be provided for the new owner and/or new managing agent.

If there is no change in either the owner or the managing agent registered with our office, write "SAME" in the appropriate section.

5. Approval:

In order for the change of ownership or management to be registered, the approval of the **PREVIOUS** managing agent or owner registered with our office must be obtained.

6. Disclosure of Information:

Information provided on this form may be disclosed to lawfully authorised government agencies upon demand.

This form is to be used solely to advise our office of changes in property management by agents and/or changes in property ownership by landlords.

Delays in notifying our office of changes in property management or ownership can cause inconvenience when claiming refunds of rental bonds.

ENGLISH

If you have difficulty understanding English, contact the Telephone Interpreter Service on 131 450 and they will telephone Rental Bonds.

ARABIC

إذا كنت تجد صعوبة في فهم الإنكليزية، اتصل بخدمة الترجمة الهاتفية على الرقم 131 450 للاتصال نيابة عنك بمكتب خدمات الإيجار.

CHINESE

如果您理解英語有困難的話，請致電 131 450 給電話傳譯員服務，他們會打電話給租賃服務 (Rental Bonds)。

CROATIAN

Ako teško razumijete engleski, nazovite Telefonsku službu tumača na 131 450, koja će zatim nazvati Rental Bonds.

GREEK

Αν έχετε δυσκολίες με τα Αγγλικά, επικοινωνήστε με την Τηλεφωνική Υπηρεσία Διερμηνέων στον αριθμό 131 450 και εκείνοι θα τηλεφωνήσουν στις Υπηρεσίες Ενοικίασης (Rental Bonds).

ITALIAN

Se avete difficoltà a comprendere l'inglese, rivolgetevi al Servizio Traduzioni e Interpreti al numero 131 450 il quale a sua volta telefonerà al Rental Bonds.

MACEDONIAN

Αко имате тешкотии да го разберете англискиот јазик, јавете се во Телефонската служба на преведувачи на 131 450 и тие ќе телефонираат во Rental Bonds.

SERBIAN

Αко имате тешкоћа с разумевањем енглеског језика, обратите се Телефонској служби тумача на 131 450 и они ће назвати службу за изнајмљивање (Rental Bonds).

SPANISH

Si tiene dificultad para entender el inglés, llame al Servicio Telefónico de Intérpretes al 131 450 y ellos se comunicarán con Rental Bonds.

VIETNAMESE

Nếu quý-vị gặp khó-khăn khi đọc mà không hiểu tài-liệu viết bằng tiếng Anh, xin liên-lạc với Sở Thông-dịch qua Điện-thoại số 131 450 để nhờ nơi này gọi cho Rental Bonds.